

REQUEST FOR PROFESSIONAL DEVELOPMENT COLLEGE CREDIT

Please attach a copy of your approved IPDP for correspondence, web, and television courses.

According to The Collective Bargaining Contract, page 60, Section E.1.c., "Correspondence courses, web-based instruction, or television courses must have special prior approval of the LPDC as to the rigor of the course."

Name	Building	Today's Date
College or University	Credit Hours Requested	Anticipated Cost
Name of Course	Definition of Course	
Name of Course	Definition of Course	
Principal's Approval	Date	
Superintendent's Approval	Date	

Upon completion of course(s), and conclusion of quarter or semester in which the course was taken, an original transcript must be submitted to the main office, along with proof of payment, for processing reimbursement.

The Quarter/Semester Concludes: _____ Actual Cost of Quarter/Semester Hour: _____