

Northwestern Local School District

7571 North Elyria Road
West Salem, Ohio 44287-9707

Superintendent - (419) 846-3151 x.1
Treasurer - (419) 846-3400 x.3

Jeffrey N. Layton, Ed.D.
Superintendent

Julie H. McCumber
Associate Superintendent

Cathie L. Franks
Executive Secretary
EMIS Coordinator



Pride & Tradition

Lesla L Forbes
Treasurer

Sherri L. Hamilton
Assistant to the Treasurer

Jamie L. Imhoff
Transportation Administrative
Secretary

November 5, 2020

Dear Parent/Guardian,

Today Northwestern Elementary School was notified by the Wayne County Health Department of a confirmed case of COVID-19. This person was **NOT** in the district anytime during their infectious period, therefore no Northwestern related contact tracing need to occur.

Please remember that a confirmed case in the school does not mean your child has been exposed. **In cooperation with the Wayne County Health Department, the Northwestern School Nurse or a principal would contact the families of students that had direct contact and need to be quarantined for 14 days.** Northwestern works closely with the Health Department for contact tracing. Please remember to keep children home when they are showing signs of illness.

To protect the confidentiality of our students and staff, Northwestern Local Schools is not allowed to give out any personal information related to this matter.

The safety of our students and staff is most important to us and we will continue to work closely with the Ashland/Wayne County Health Department. Please encourage your child to continue practicing appropriate safety measures in order to help prevent the spread of COVID-19.

Sincerely,

Jeffrey Layton, Superintendent
Joey Brightbill, Principal
Sharon Bowers BSN, RN, LSN