

**Northwestern Local School District**

7571 North Elyria Road  
West Salem, Ohio 44287-9707  
Superintendent - (419) 846-3151 x.1  
Treasurer - (419) 846-3400 x.3

Jeffrey N. Layton, Ed.D.  
*Superintendent*

Julie H. McCumber  
*Associate Superintendent*

Cathie L. Franks  
*Executive Secretary*  
*EMIS Coordinator*



Pride & Tradition

Lesa L Forbes  
*Treasurer*

Sherri L. Hamilton  
*Assistant to the Treasurer*

Jamie L. Imhoff  
*Transportation*  
*Administrative Secretary*

February 3, 2021

Dear Parent/Guardian,

Northwestern High School was notified by the Wayne County Health Department of a confirmed case of COVID-19. This person was **NOT** in the district anytime during their infectious period.

Please remember that a confirmed case in the school does not mean your child has been exposed. **In cooperation with the Wayne County Health Department, the Northwestern School Nurse or a principal will contact the families of students or staff that had direct contact and need to be quarantined for 14 days.** Northwestern works closely with the Health Department for contact tracing. Please remember to keep children home when they are showing signs of illness.

To protect the confidentiality of our students and staff, Northwestern Local Schools is not allowed to give out any personal information related to this matter.

The safety of our students and staff is most important to us and we will continue to work closely with the Wayne County Health Department. Please encourage your child to continue practicing appropriate safety measures in order to help prevent the spread of COVID-19.

Sincerely,

Jeffrey Layton, Superintendent  
Randall Hafner, Principal  
Sharon Bowers BSN, RN, LSN